

ASKHAM BRYAN PARISH COUNCIL

MINUTES of a meeting of the PARISH COUNCIL

held on Thursday 16th January 2020 at 7pm at the Village Hall.

PRESENT:

Councillor	Andrew Steele (Chair)	
Councillors	Darryn Mitchell	Mark Walker
	Kirsty Smahon	Simon Peers

In attendance: Two residents, Ward Cllr. Anne Hook and the locum Clerk.

1 APOLOGIES: Cllrs. Hopwood and Smith.

2 DECLARATIONS OF PECUNIARY INTEREST – None

3 PUBLIC PARTICIPATION

Two members of the public were present, no issues were raised.

4. TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 21st NOVEMBER 2020

It was noted the report of the public participation suggested that the bonfire night event was oversubscribed. In fact the event organisers had exercised appropriate controls and had kept entry to the event within the agreed numbers. It was **resolved** that subject to this clarification, the minutes of the meeting of the Parish Council (PC) held on 21st November 2019 having been circulated, be approved and that the Chair be authorised to sign.

5. PLANNING

a. Planning Applications Received

The following application had been received since the previous meeting.

i. 19/02500/TCA – Fairlawn, 127 Main Street - Fell Poplar tree in a Conservation Area

The PC had **no objections** to the above and the Clerk had replied using his delegated authority.

b. Planning Decision Notices Received

The following decisions were noted;

i. 19/02260/TCA - Park Farm, 95 Main Street - Fell Cobnut, crown reduce and thin Cherry in a Conservation Area – approved

ii. 19/01769/FUL - Old School House, 3 Main Street Askham - Erection of 1no. single storey dwelling house with associated works – refused

iii. 19/02358/TCA - 109 Main Street - Fell Damson tree in a Conservation Area - approved

iv. 19/02327/FUL - Sequoia House 4 Main Street - Single storey side extension after demolition of existing garage - approved

v. 19/02500/TCA – Fairlawn, 127 Main Street - Fell Poplar tree in a Conservation Area - approved

6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

The report was received showing that there were no reported crimes in the Parish in December.

7 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported that her next leaflet would raise awareness of a hearing on the City of York Council budget and to note the consultations taking place. She reported on a project looking at innovative methods of transport and had asked that the villages in her area be considered. Ward Cllr. Hook also reported on success in tackling dog-fouling in a neighbouring village. She had been pressing for extra litter bins and one by the college was awaited.

8 OTHER MATTERS

8.1 Bonfire Night Event. A letter had been received regarding the bonfire night event (as reported in the public participation in the minutes of the November meeting). The Chair had

drafted a reply and feedback had been received from other Councillors. The Chair stressed that that the Parish Council would endeavour to discuss mitigation with the event organisers but had no statutory powers to act or make demands. It was **resolved** to send the suggested letter, all in favour.

- 8.2 **Voting representative for the Yorkshire Local Councils Associations (YLCA).** The Clerk would find out whether it was possible for voting by proxy.
- 8.3 **Grievance and Disciplinary Policies.** It was resolved to adopt grievance and disciplinary policies following the National Association of Local Councils template.
- 8.4 **YLCA Webinar on Lawful Agendas and Minutes.** Cllr. Steele had attended this training event and reported that the training reinforced advice given by the YLCA in previous meetings. A copy of the PowerPoint slides would be circulated to all.
- 8.5 **Annual Parish Meeting.** It was agreed that the Annual Parish Meeting would be held on 21st May 2020 at 7pm in the Village hall.
- 8.6 **Purchase of waders.** Cllr. Mitchell reported that he had received three quotes for purchase of waders for the purposes of maintenance of the pond. Prices varied from £29.99 to £79.99, the prices reflecting the quality of the product. It was **resolved** to accept a quotation of £59.95 and that Cllr. Mitchell be authorised to purchase the waders, all in favour.

9 FINANCE

- 9.1 **Bank Reconciliation.** The Responsible Financial Officer (RFO) reported that the bank balance as of 10th January 2020 was £23,364.91.
- 9.2 **Anticipated payments.** The RFO presented a list of payments. It was noted that the sale of the play area land has been completed and the total cost was £20,151.60 for the purchase of the land including £14,000 purchase price plus associated fees for land registry and searches. The unspent part of the grant could be used for revenue expenses. Other anticipated payments were noted and cheques would be raised at the February meeting when two signatories would be present. There was a query regarding the payment due to the YLCA for three delegates attending the Spring conference training, the RFO would check whether Askham Bryan meets the criteria for a smaller parish and therefore eligible for discount.
- 9.3 **Bank signatories.** It was **resolved** that Cllr. Peers be a signatory on the bank account, all in favour.
- 9.4 **Consideration and approval of budget for 2020-21.** The RFO presented a suggested budget taking into account discussions from the November meeting. It was suggested that the Clerk handover period be paid for from reserves. Changes to other items were also suggested including the budget for play area maintenance, pond maintenance and the cost of maintaining the recreational area. Regarding the latter, further quotes would be sought.
- 9.5 **Precept for 2020-21.** Based on the above budget figures, it was resolved that the agreed precept for 2021-21 be £9,265, all in favour. A band D property would thus pay £44.44 per year which was below the national average, this was an increase of 61p per week per band D household.

10 CORRESPONDENCE

A list of correspondence received since the last meeting (items 11-20) had been circulated and the contents noted.

11 DATES OF MEETINGS FOR 2020

The dates of PC meetings for 2020 were noted as follows; 20 February, 19 March, 16 April, 21 May, 18 June, 16 July, 20 August, 17 September, 15 October and 19 November.

The meeting closed at 8pm

Signed

Chairman, 20 February 2020